

# THE UNIVERSITY OF SOUTH DAKOTA

## OFFICIAL VISIT: COACH'S RECORD & EXPENSE REPORT

Athletic Compliance Office

**COACHING STAFF:** This form summarizes the meetings, activities, and expenses for a prospect's official visit. This form must be turned in before a coach is reimbursed for any expenses.

*NCAA Bylaws - Official (Paid) Visit.*

Name of Prospect	Sport	Name of Coach	
Date/Time of Arrival on Campus	Date/Time of Departure from Campus		Recruiting Year
Prospect's Guests (Including Relationship to Prospect)			
Name of Student Host	Lodging (Dorm/Hotel)	Transportation (Air/Auto)	

**Coaches/Athletic Personnel/University Personnel who met with Prospect during Official Visit (Attach Itinerary)**

Name	Title	Date	Purpose of Meeting

**Complimentary Admissions/Entertainment (Attach Copy of Comp Admissions Request Form if Not Already Turned In)**

Entertainment/Athletic Event	Date	Number of Admissions	Cost
			\$
			\$
			\$
			\$

**Transportation/Meals/Lodging**

Date	Transportation	Breakfast	Lunch	Dinner	Hotel	Daily Total
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$

**GRAND TOTAL**

	\$
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Signature of Coach	Date
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Signature of COMPLIANCE OFFICE	Date
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